

**COLUMBIA BOARD OF EDUCATION  
Horace W. Porter School**

*Employment Application*

Position being applied for \_\_\_\_\_ Date \_\_\_\_\_

**Personal Information**

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\_\_\_\_\_  
Name in full

\_\_\_\_\_  
Maiden Name

\_\_\_\_\_  
Present Address

\_\_\_\_\_  
Phone Number

Are you a United States Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Social Security Number

Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_  
(Please complete attached sheet)

Date of Last Physical Exam: \_\_\_\_\_

\_\_\_\_\_  
Doctor

**Educational Background**

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**References**

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Please list at least three references, two of which must have first-hand knowledge of your work.

Name	Address	Position

**Employment Application - Continued**

Please enumerate upon the experience that you have had in the area for which you are applying. Please include length of experience and specific responsibilities.

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Please comment upon your experience in working with elementary age children. Please list all employers you have worked for in the past where you have had contact with children. Additional employers may be listed on the attached form if more space is required.

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*All statements made by me are true and accurate and I fully understand that any false statement could lead to my immediate dismissal from employment.*

\_\_\_\_\_  
Name Date

*The Columbia Board of Education has my permission to conduct a state and national criminal history record check and, if indicated, a credit history record check.*

\_\_\_\_\_  
Name Date

*I agree to be fingerprinted as a condition of employment and understand that I am obligated for associated fees.*

\_\_\_\_\_  
Name Date

*Please do not write below this line*

Interview:  
Disposition: