

**HORACE W. PORTER PTO**  
**Second Annual**  
**SPRING CRAFT & VENDOR FAIR**  
**Crafts – Products – Food – Baked Goods**  
**Saturday, March 25, 2017**  
**9:00 a.m. to 1:00 p.m.**  
**HORACE W. PORTER CAFETERIA and GYMNASIUM**

Set-Up Time: NO EARLIER THAN 7:30 A.M.  
WE SUPPLY SPACE ONLY (bring your own tables/chairs)  
CRAFTERS RESPONSIBLE FOR SET-UP AND CLEAN-UP

Cost is Tax Deductible: \$20.00 for 8' x 8' space  
As well as a donation of items for our raffle table.

**NO REFUNDS**

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Return the bottom portion of this form to the PTO mailbox in the Porter School Office or mail to  
Horace W Porter School PTO 3 Schoolhouse Rd. Columbia Ct. 06237

**With a check payable to: Columbia PTO Craft Fair**

Or Email to PorterPTOfund@yahoo.com

**Company Name** \_\_\_\_\_  
**Local Address** \_\_\_\_\_  
**Town** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_  
**Tel. #** \_\_\_\_\_ **E-mail** \_\_\_\_\_  
**Circle one: Crafter – Vendor – Other**  
**Description of Craft/Goods** \_\_\_\_\_  
\_\_\_\_\_  
**Sales Tax ID# (if applicable)** \_\_\_\_\_

**IMPORTANT**

All crafters are responsible for policing their area for trash. All crafters are responsible for bringing their own tables, chairs, and displays for their own space. We reserve the right to limit the vendors or crafters to (1) of its type of product. This is an "Open" Show, but it is a family-oriented event, and the PTO Committee reserves the right to restrict the sale of items that we deem offensive or profane. Limited electricity is available. Early breakdown is not allowed. Violation of the rules could result in expulsion from the Craft Fair.

I/We have reviewed all Craft Fair rules and agree to abide by them.

Print name(s) \_\_\_\_\_

Signature(s) \_\_\_\_\_